

BOARD OF EDUCATION

PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

MINUTES OF A REGULAR MEETING

District Office

3015 West 163rd Street

Markham, IL 60428

August 20, 2018

A. Call to Order and Pledge of Allegiance (2:220)

President Juanita Jordan called the meeting to order at 7:00p.m. President Jordan then led the Board and Audience in the Pledge of Allegiance.

B. Roll Call (2:220)

The following members were present: Barbara Nettles, Kathy Taylor, Joyce Dickerson and Juanita Joran. Absent: Sharron Davis, Natalie Myers and Elaine Walker.

Also present were: Dr. Kimako Patterson, Superintendent, Julia Veazey, Assistant Superintendent, Carrie Ablin, Director of Student Services, Dr. Kenneth Scott, Director of Human Resources and Deborah Clayton, Chief School Business Official.

C. Presentation (3:60 & 8:30)

N/A

D. Approval of Minutes (2:220)

Joyce Dickerson moved and it was seconded by Barbara Nettles to approve the minutes of the July 2, 2018 Special Board Meeting. On roll call the following members voted aye: Joyce Dickerson, Barbara Nettles and Juanita Jordan. Abstains: Kathy Taylor. Nays: None. Absent: Sharron Davis, Natalie Myers and Elaine Walker.

Motion Carried

Elaine Walker arrived at 7:01p.m.

Natalie Myers arrive at 7:02p.m.

Joyce Dickerson moved and it was seconded by Barbara Nettles to approve the minutes of the July 2, 2018 Work Session. On roll call the following members voted aye: Joyce Dickerson, Elaine Walker, Barbara Nettles, Natalie Myers, and Juanita Jordan. Abstains: Kathy Taylor. Nays: None. Absent: Sharron Davis.

Motion Carried

Natalie Myers moved and it was seconded by Joyce Dickerson to approve the minutes of the July 16, 2018 Regular Business Meeting. On roll call the following members voted aye: Elaine Walker, Barbara Nettles, Natalie Myers, Joyce Dickerson and Juanita Jordan. Abstains: Kathy Taylor. Nays: None. Absent: Sharron Davis.

Motion Carried

E. President's Report (2:110)

Ms. Jordan reported that there will be no Gubernatorial Forum. Ms. Jordan then announced the upcoming Meeting with Rep Robyn Kelly that Dr. Patterson and other Southland Superintendents have been invited to attend, discussing educational issues

on a national level. In addition, Ms. Jordan reported on the IASB Resolutions Committee Meeting she attended in Lisle, IL the first weekend in August.

F. Superintendent's Report (8:10)

Dr. Patterson began by thanking the Board members who were able to attend the District Institute Day Program. Afterward, Dr. Patterson shared with the Board the anticipated opening day for the new Board Room and renovated Annex.

Sharron Davis arrived at 7:07p.m.

G. Board of Education – Action Items (2:10 & 2:20)

Sharron Davis moved and it was seconded by Natalie Myers to place items G1, G2, G3, G5, G6, G7, G9, I1, I2 and I3 on consent agenda. On roll call the following members voted aye: Elaine Walker, Barbara Nettles, Sharron Davis, Natalie Myers, Joyce Dickerson, Kathy Taylor and Juanita Jordan. Nays: none. Absent: none.

Motion Carried

Elaine Walker moved and it was seconded by Sharron Davis to approve the consent agenda. On roll call the following members voted aye: Barbara Nettles, Sharron Davis, Natalie Myers, Joyce Dickerson, Kathy Taylor, Elaine Walker and Juanita Jordan. Nays: none. Absent: none.

Motion Carried

G1. Approve The Abbey Resort

Approved on Consent Agenda

G2. Approve Donations

Approved on Consent Agenda

G3. Approve 2018-2019 Food Service Bid

Approved on Consent Agenda

G4. Approve 2018-2019 Tentative Budget

Sharron Davis moved and it was seconded by Elaine Walker to approve the 2018-2019 Tentative Budget. On roll call the following members voted aye: Sharron Davis, Natalie Myers, Joyce Dickerson, Kathy Taylor, Elaine Walker, Barbara Nettles and Juanita Jordan. Nays: None. Absent: none.

Motion Carried

G5. Approve Increased Daily Substitute Rate for Retired Prairie-Hills ESD 144 Teachers

Approved on Consent Agenda

G6. Approve Online Subscription Renewal- iReady

Approved on Consent Agenda

G7. Approve Senior Cabinet Administrators Procedural Manual Assistance

Approved on Consent Agenda

G8. Approve Technology Lease Resolution

Kathy Taylor moved and it was seconded by Natalie Myers to approve the Technology Lease Resolution. On roll call the following members voted aye: Natalie Myers, Joyce Dickerson, Sharron Davis, Elaine Walker, Barbara Nettles, Kathy Taylor and Juanita Jordan. Nays: None. Absent: none.

Motion Carried

G9. Approve the Textbook Adoption Schedule

Approved on Consent Agenda

H. Audience Participation (2:30)

Members of the audience were given the opportunity to express concerns and/or propose questions to the Board of Education; No questions, comments or concerns posed.

I. Administration – Action Reports (2:20)

I1. Approve Personnel Recommendations

Approved on Consent Agenda

I2. Approve Outside Contracts

Approved on Consent Agenda

I3. Approve Professional Assignment Request

Approved on Consent Agenda

I4. Approve Invoices

Sharron Davis moved and it was seconded by Elaine Walker to approve the July 17, 2018 Invoices and the July 24, 2018 Supplemental Invoices. As well as the Aug 7, 2018 Supplemental Invoices and the Aug 20, 2018 Supplemental Invoices. On roll call the following members voted aye: Joyce Dickerson, Kathy Taylor, Elaine Walker, Barbara Nettles, Sharron Davis, Natalie Myers and Juanita Jordan. Nays: None. Absent: none.

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-17-18	Education	\$ 17,702.65
		Total: \$ 17,702.65
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-24-18	Education	\$ 1,451.52
7-24-18	Operation & Maintenance	\$ 2,354.56
		Total: \$ 3,806.08
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
8-07-18	Education	\$ 3,500.00
		Total: \$ 3,500.00
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
8-20-18	Education	\$ 710,039.09
		Total: \$ 710,039.09

15. Approve Payroll and Benefits

Natalie Myers moved and it was seconded by Joyce Dickerson to approve the July 31, 2018 Payroll FY17/18 and FY18/19 as well as the July 31, 2018 Benefits (FY17/18 July 12th voucher 1030 as corrected). On roll call the following members voted aye: Kathy Taylor, Elaine Walker, Barbara Nettles, Sharron Davis, Natalie Myers, Joyce Dickerson and Juanita Jordan. Nays: none. Absent: none.

<u>Date</u>	<u>Fund</u>	<u>Motion Carried</u> <u>Amount</u>
7-31-18	Education	\$342,042.88
7-31-18	Liabilities	<u>\$103,205.04</u>
	Total:	\$445,247.92
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-31-18	Education	\$174,153.14
7-31-18	Liabilities	<u>\$129,018.83</u>
	Total:	\$303,171.97
<u>Date</u>	<u>Fund</u>	<u>Amount</u>
7-31-18	Education	<u>\$222,779.62</u>
	Total:	\$222,779.62

J. Administration – Information Reports (3:50)

1. Business Affairs

Mrs. Clayton began by informing the Board that the Business Department is actively working with the ESSA Site Based Accounting System. Mrs. Clayton stated that currently they are working on breaking down employee salaries by buildings. Next, Mrs. Clayton reported that the Transportation claims, the General State Aid Grant and the Teacher's Retirement Claim have been filed and submitted. The Board was then informed that the District was due a refund from TRS. Mrs. Clayton continued by commenting on the optional Life Insurance program introduced to the district during the District Institute Day Program with hopes to begin October 2018. Mrs. Clayton then gave a brief update on the district wide maintenance, upgrades and installations, as well as, the District budget balances.

2. Curriculum Instruction and Technology

Mrs. Veazey began by presenting the District Calendar and Academic Planner to the Board. Mrs. Veazey then spoke briefly about the Summer Scholars Program as well as, the keynote speaker for the District Institute Day. Mrs. Veazey then expressed excitement for the New Teacher Orientation Program.

3. Human Resources

Dr. Scott reported the recent resignations, new hires, as well as FMLA requests. Dr. Scott then announced that Preferred Meals won the bid for 2018-2019 school year. Next, Dr. Scott shared with the Board that the smoothie machines have been installed in all buildings as well as shared the health content for each serving. Dr. Patterson suggested that Dr. Scott arrange for the Board to sample smoothies at an upcoming meeting. Moving on, Dr. Scott reported that all kitchen staff have been trained on the Breakfast After the Bell Program. Finally, Dr. Scott reported on all repairs that took place in district.

4. Student Services

Mrs. Ablin began by thanking Board Members who were able to come out to the Annual Back-to-School Fair on Saturday, August 18th. Mrs. Ablin stated that more than 300 students registered on Saturday and the day was a success. Mrs. Ablin then announced the current registration numbers and then shared that Pre-K students begin school on August 29, 2018 (one week after K-8th). Mrs. Ablin then shared the student handbook which was included in her handouts. Mrs. Hardmon announced 6 of 7 of our school are now ranked Platnum status with the Positive Behavior Intervention System (PBIS) Program.

K. New Business (2:20)

Dr. Patterson began by sharing with the Board the FOIA received from NBC. Information requested did not apply to District 144. Dr. Patterson informed the Board we responded accordingly.

Dr. Patterson then requested that the Board consider postponing the September Board Meeting from Monday September 17th to Monday, September 24th due to Budget Posting time restraints. The Board agreed, district calendar and agenda will be updated.

Ms. Jordan announced to the Board that she would like to have Board presence at each upcoming "Meet the Teacher" Night events. Schools were divided as follows; Chateaux- Natalie Myers and Kathy Taylor, Fieldcrest- Barbara Nettles, Fieldcrest- Juanita Jordan, Mae Jemison- Joyce Dickerson, Markham Park- Sharron Davis, Nob Hill- Joyce Dickerson, Prairie-Hills Junior High- Kathy Taylor and Elaine Walker.

L. Executive Session (2:200)

Natalie Myers motioned and it was seconded by Joyce Dickerson to go into Executive Session. On roll call the following members voted aye: Elaine Walker, Barbara Nettles. Sharron Davis, Natalie Myers, Joyce Dickerson, Kathy Taylor and Juanita Jordan. Nays: none. Absent: none.

Motion Carried 7:46p.m.

Sharron Davis moved and it was seconded by Kathy Taylor to adjourn the Executive Session. On roll call the following members voted aye: Elaine Walker, Barbara Nettles. Sharron Davis, Natalie Myers, Joyce Dickerson, Kathy Taylor and Juanita Jordan. Nays: none. Absent: none.

Motion Carried 8:10p.m.

M. Adjournment (2:200)

Elaine Walker moved and it was seconded by Sharron Davis to adjourn the August 20, 2018 Board Meeting. On voice vote all members present voted aye. Nays: None. Absent: none.

Motion Carried 8:22p.m.

Submitted by:

Juanita R. Jordan, President

Barbara Nettles, Secretary